As per new General Financial Rules, 2008, below mentioned certificate is to be given by the procurement department for Proprietary item purchase.

**PROPRIETARY ARTICLE CERTIFICATE**

1. The indented goods are manufactured by M/s ………………………………………
2. No other make or model is acceptable for the following reasons.:  
   …………………………………….
   …………………………………….
   …………………………………….
3. Concurrence of finance wing to the proposal vide:………………….
4. Approval of the competent authority vide:…………………………..

……………………………………...
Signature with date and designation of the
Procuring officer

**NOTE FOR INFORMATION**

Procurement from a single source may be resorted to in the following circumstances.

1. It is in the knowledge of the user department that only a particular firm is the manufacturer of the required goods.
2. In a case of emergency, the required goods are necessarily to be purchased from a particular source and the reason for such decision is to be recorded and approval of the competent authority obtained.
3. For standardization of machinery or spare parts to be compatible to the existing sets of equipment (on the advise of a competent technical expert and approved by the competent authority), the required item is to be purchased only from a selected firm