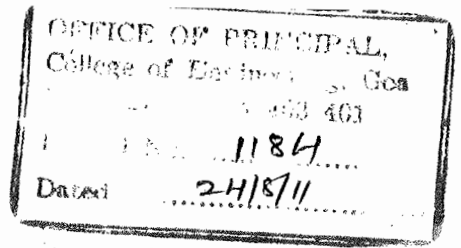




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25/5/11

**GOA UNIVERSITY**  
Taleigao Plateau, Goa.



Established by State Legislature by Notification No.LD/10/7/84(D) of year 1984  
Tel. Phone: (0832) 6519008/6519034/6519035 E-mail: coe@unigoa.ac.in  
Fax +091-832-2456108 Web site: www.unigoa.ac.in  
GU/EXAM/55/2011/338 Date: 20/5/2011

Acad. Secy  
24/5/11

**CIRCULAR**

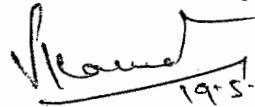
The Principals of the affiliated Colleges, Directors of recognized Institutions and Heads of the University Teaching Departments, are hereby informed that the Academic Council of Goa University in its meeting held on 29/10/2010 has resolved that photocopies of the answer books will be made available to all the students for perusal after declaration of the revaluation result. The guidelines for the same as approved by the Academic Council in its meeting held on 2<sup>nd</sup> and 3<sup>rd</sup> March, 2011 are given below.

- 1) The student can apply for photocopies of answerbooks only after
  - a) Declaration of the revaluation result.
  - b) Declaration of result of verification of marks in case of the examinations where theory paper is evaluated by two examiners.
- 2) The application for photocopies shall be forwarded through the respective Principal of the College in the prescribed form on payment of the required amount of fees per answer book within three months after declaration of the revaluation result or verification of marks.
- 3) Fees for the photocopies shall be as per the following:
  - i) Rs. 250/- per answer book if Sections are tied together
  - ii) Rs. 150/- per answer book per section if the answer books are tied separately.
- 4) Photocopies of the answer books in respect of application received will be sent to the Principals of the respective colleges within 10 working days from the receipt of the applications in the Examinations Section.
- 5) The code numbers of the concerned student and the examiner's identity shall be masked while photocopying and seat numbers will be indicated on the photocopy. The question-wise marks awarded by the examiner/s will be given along with photocopy of the answerbooks.

Handwritten notes:  
Gulab Simla  
copies to of AER Dept  
N.B.  
website display

- 6) Every student applying for photocopies of the answer books shall specify the reason for the same as **perusal only**.
- 7) No verification/No revaluation/No grievances of any kind will be accepted after the photocopies of the answer books are given.
- 8) The student shall be allowed to apply for photocopy of his/her answer script only.
- 9) The photocopies of the answer books shall not be available under RTI Act.
- 10) Photocopies of the answer books shall be given for personal use only. The University will have a right to reject the application of the student for photocopies of the answer books.

The Heads of the Institutions and University Teaching Departments are requested to bring this information to the notice of the concerned students for strict compliances

  
(Prof. V.P. Kamat)  
REGISTRAR

To

- 1) All the Heads/Principals and Directors of the University Departments/Affiliated Colleges/recognised Institutions.
- 2) Head, Department of Computer Science with a request to notify on the website.
- 3) P.S. to V.C.
- 4) P.A. to Registrar



**GOA UNIVERSITY**  
Taleigao Plateau, Goa.

OFFICE OF PRINCIPAL, College of Education, Goa
1183
Date: 24/11

(The form for Photocopies of the Answer books should be forwarded through the Head of the Institute/Head of the University Department within three months after declaration of the revaluation result)

**APPLICATION FOR PHOTOCOPIES OF ANSWER BOOKS**

(Fees prescribed for the photocopies is i) Rs.250/- per answer book if sections are tied together and (ii) Rs.150/- per answer book per section if the answer books are tied separately)

To  
The Registrar,  
Goa University,  
Taleigao Plateau, Goa.

Sir,

I the undersigned request you to issue me photocopies of the answer books for perusal only as per details given below.

Shri/Smt./Kum. \_\_\_\_\_

Full address of the Institution : \_\_\_\_\_

Examination : \_\_\_\_\_ P.R. No.: \_\_\_\_\_

Seat No. \_\_\_\_\_ Centre: \_\_\_\_\_

Year & Month of Examination : \_\_\_\_\_

Subject/Paper/Courses of which the student desires to get the photocopies:

1.		6.	
2.		7	
3.		8	
4.		9	
5.		10	

The amount of Rs. \_\_\_\_\_ as prescribed for the photocopies of the answer books have been paid as under:-

- 1) By D.D. No. \_\_\_\_\_ dated \_\_\_\_\_ drawn in favour of the Registrar, Goa University and payable at Taleigao, Goa.
- 2) By Indian Postal Order No. \_\_\_\_\_ dated \_\_\_\_\_ in favour of the Registrar, Goa University, Goa.
- 3) Bank Challan no. \_\_\_\_\_ dated \_\_\_\_\_ on State Bank of India, Goa University extension counter, Taleigao, Goa.

I enclose certified true copy of the statement of marks. I have read the rules and accepted them.

Yours faithfully,

Date:

(Signature of the Candidate)

Forwarded through the Principal \_\_\_\_\_  
\_\_\_\_\_ College

Date:

Seal:

Signature of the Principal

- Notes: (1) Incomplete form will not be entertained and no correspondence will be made in that behalf.
- (2) Fee for photocopies sent by cheque will not be accepted.
  - (3) The fee for photocopies will not be refunded to candidate, in any case.
  - (4) Application for photocopies of the answer books shall be forwarded through the respective Principal of the college in the prescribed form as payment of the required fees per answer books within three months after declaration of the revaluation result or verification of marks as applicable.
  - (5) No verification/No revaluation/No grievances of any kind will be accepted after photocopies of the answer books are given.
  - (6) The student shall be allowed to apply for photocopies of his/her answer book/s only.
  - (7) The photocopies of the answer books shall not be available under RTI Act.
  - (8) The University has right to reject the application of the student for photocopies.